

Chaibasa Engineering College

(Estd. By Govt. of Jharkhand & run by Techno India under PPP)
(Approved by AICTE, New Delhi & affiliated to Kolhan University, Chaibasa)

Corporate Office: EM-4/1, Sector- V, Saltlake , Kolkata-700091
Phone: (91) 33-2357-6163/2658/1094, Fax No: +91-33-2357-2450

Minutes of the Meeting

Ref:CEC/GB/2017/MOM/003

Dated: September16, 2017

RESOLUTION OF THE GOVERNING BODY MEETING OF Chaibasa Engineering College [Estd. By Govt. of Jharkhand and run by Techno India under PPP] HELD ON SEPTEMBER 16, 2017 AT 12:30 HRS AT THE MEETING ROOM OF Chaibasa Engineering College [Estd. By Govt. of Jharkhand and run by Techno India under PPP]

Members are

1. Prof. Sudipta Chakraborty, Chairman of Governing Body
2. Shri. Anit Adhikari, Member
3. Shri. Kunal Ganguly, Member
4. Shri. Mohit Chatterjee, Member
5. Dr. B.B.Chattopadhyay, Member
6. Nominee of GOJ(Ex-Officio),Member
7. Nominee of AICTE(Ex-Officio),Member
8. Dr. D.N.Mahato(Nominee of University),Member
9. Dr. M.K.Samanta, Member Secretary
10. Dr. Giridhari Hazra, Member
11. Shri. Debabrata Raha, Member

Resolved the following at theGoverning Body Meeting of Chaibasa Engineering College [Estd. By Govt. of Jharkhand and run by Techno India under PPP].

Prof. Sudipta Chakraborty (Chairman,GB) presided the meeting

Agenda Item No. 1:	IIT Bombay Remote Centre Operation Mechanism & Suggestion
Discussion:	Governing Body Discussed the Operation details. Several Suggestions has been forwarded by respective members likes of <ol style="list-style-type: none">1. Some informative Programs related to remote centre in the engineering college situated in Kolhan region as well as Entire Jharkhand.2. College should participate and apply for all sort of program of this kind.3. We can include representative from other colleges (both Students & Faculties)4. Committee appreciated the initiative of becoming Remote Centre of IIT Bombay.
Action Taken :	It was Decided that Principal of CEC will write letters to the principals of other

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	institutes inviting Participations both from faculty & students.
Agenda Item No. 2:	Local Chapter IIT Kharagpur Online Courses
Discussion:	Discussed the possibilities to charge certain fees for the applicants from other colleges. The Committee reached to a consensus of charging Rs. 200/- for students and Rs.500/- for faculties as fees willing to participate in the online courses of IIT Kharagpur
Action Taken :	Fees for Students and Faculties has been fixed Rs.200/- & Rs. 500/- respectively.
Agenda Item No. 3:	Financial Viability of Institute
Discussion:	Member Secretary has placed the financial status of the Institute for the year 2014-15 & 2015-16 where it has been observed that the College is presently running with a loss of 43.89 & 54.64 lakh respectively - indicating poor viability at this stage. . Financial status for the year 2016-17 yet to be received.
Action Taken :	Committee has expressed concern over poor financial state and recommended to take revival initiatives.
Agenda Item No. 4:	Hostel Accommodation for Newly admitted Students
Discussion:	The Acute Shortage of Hostel accommodation for upcoming batch has been discussed. The members have been informed that College management has approached in this regard and Jt. Sec./ DHTE/GOJ replied that this is not residential Institute and not mandatory to provide hostel for everyone. Many Way outs have been suggested by the members.
Action Taken :	College will approach Welfare department to construct new Hostels inside or outside campus for the greater interest of Students.
Agenda Item No. 5:	Faculty shortage and way out
Discussion:	It has been found during discussion that faculty shortage is not that much. It has been advised by committee to make requisite recruitment to meet the shortfall of faculty. Committee has also discussed several problems behind Experience & senior faculty not being recruited.
Action Taken :	Requisite recruitment will be made to meet the shortfall in phases.
Agenda Item No. 6:	Formation of Post & Sanction of Post
Discussion:	As per AICTE norm the Institute has fulfilled its faculty requirement as stated in Agenda Point 6. However, it is not as per Professor/Associate Professor/Asst. Professor ratio. Due to poor economic viability as well as non-availability of Professor/Associate Professor, the ratio could not be maintained.
Action Taken :	Governing body has approved the recruitment of Experienced Prof./Associate Professor in the up-coming semester for all department as per AICTE ratio.

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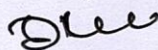
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Agenda Item No. 7:	Implementation of Service rule for the faculty and staff of the Institution
Discussion:	Discussion had been taken regarding the implementation of the Service rule for the faculty and staff of the Institution. Mr Mohit Chatterjee, had proposed a Standard Operating Procedure named "Chaibasa SOP" which was delivered and Discussed and BOG had approved the implementation of the same. The Board approve the above proposal
Action Taken :	Service Rule V-1.0 would be Implemented, and approval has been taken from chairman in presence of Board. Standard Operating Procedure named "Chaibasa SOP" would be Implemented, and approval has been taken from chairman in presence of Board. Board Approve to implement both policies
Agenda Item No. 8:	TEQIP-III Procurement Plan
Discussion:	As per the TEQIP norms the procurement must be initiated.
Action Taken :	Governing body has approved the Procurement Plan for the July to September, 2017 and October to December, 2017 quarter.
Agenda Item No. 9	Financial audit Report and utilisation(FY-2016-17)and Budget(FY-2018-19)
Discussion:	Financial Audit Report with utilisation of Budget for the year 2015-16 has been put up by the Member Secretary in the meeting.
Action Taken :	Governing Body has approved the Financial audit report & utilisation of allocated Budget for the financial year 2015-16.

ADJOURNMENT

The meeting concluded at 15.35 pm with thanks to the chairperson.

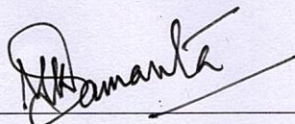
Prepared By :



Date : 16.09.2017

(Mr. Debabrata Raha)

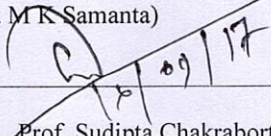
MINUTES VERIFIED BY:



(MEMBER SECRETARY)

(Dr. M K Samanta)

MINUTES APPROVED BY:



(CHAIRPERSON)

Prof. Sudipta Chakraborty